

RECORD OF PROCEEDINGS

Sheffield-Sheffield Lake City Schools  
Knollwood Elementary School

Regular Meeting  
November 22, 2021

1. **ROLL CALL – 5:35 PM**

Notice of this meeting was given in accordance with the provisions of Policy BDDA of the Sheffield-Sheffield Lake Board of Education, which were adopted in accordance with Section §121.22 of the Ohio Revised Code and the Ohio Administrative Procedures Act.

Present: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

Absent: None

2. **CALL TO ORDER**

3. **OPENING CEREMONIES**

A. Pledge of Allegiance.

4. **INFORMATIONAL ITEMS**

Knollwood presentation – STEM and Kindness Club

Colleen Mudore, Principal, welcomed the Board members and introduced Mrs. Smith and Mrs. Varnes as well as 3 students who demonstrated some new STEM activities. Mrs. Lewis and Mrs. Wozniak then introduced 5 members of the Kindness Club.

5. **REVIEW OF OPEN QUESTIONS**

None.

6. **COMMENTS FROM THE PUBLIC**

None.

7. **APPROVAL OF THE AGENDA**

**21-193** Mrs. DeLuca moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approves the agenda.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

8. **TREASURER'S BUSINESS**

**A. REPORTS**

Mr. Barnhart requested members turn in their forms from the Capital Conference as soon as available.

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**B. BOARD MINUTES**

- 21-194** Mrs. Miller moved seconded by Mrs. Czech that the Sheffield-Sheffield Lake Board of Education approve Minutes from the following agenda(s):

**Regular Meeting – October 25, 2021**

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**C. FINANCIAL STATEMENTS**

- 21-195** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve the enclosed financial statements.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**D. BHS SKI CLUB ACTIVITY BUDGET AND PURPOSES STATEMENT**

- 21-196** Mrs. Miller moved seconded by Mrs. Lopez that the Sheffield-Sheffield Lake Board of Education approve the attached BHS Ski Club activity budget and purposes statement.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**E. CLASSIFIED STAFF EVENT WORKERS**

- 21-197** Mrs. DeLuca moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the one-time payments as attached.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**F. RIDDELL ALL AMERICAN SPORTS INVOICE**

- 21-198** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve Invoice # 951454793, from Riddell American Sports, as attached. This is the cost of a fundraising event that has enough in the budget however, a purchase order was not in place prior to the invoice date. The amount is over \$3000 so board approval is required before payment can be made per Ohio Revised Code 5705.41(D).

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No: None.  
Motion Carried: 5-0

**G. SWEETBRIAR GOLF COURSE**

**21-199** Mrs. Lopez moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education approve the invoice from Sweetbriar Golf Course as attached. This is the cost of a fundraising event that has enough in the budget however, a purchase order was not in place prior to the invoice date. The amount is over \$3000 so board approval is required before payment can be made per Ohio Revised Code 5705.41(D).

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

**9. SUPERINTENDENT'S BUSINESS**

**A. REPORTS**

**B. PERSONNEL**

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

**21-200** Mrs. Lopez moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education approve items B1-B4:

**RESIGNATIONS/LEAVE REQUESTS/RETIREMENTS**

- a. **Christian Behrendt**, resigning BHS/BMS Server (eff. 11/5/21) and Bus Garage Van Driver positions (eff. 10/29/21).
- b. **Pam Collins**, resigning as Bus Driver effective November 3, 2021.
- c. **Grace Giusti**, resigning as Forestlawn ELC School Support Paraprofessional effective November 11, 2021.
- d. **Meghan Kishman**, FL ELC Intervention Specialist, requesting Parental Leave commencing March 28, 2022, with an anticipated return of June 1, 2022.
- e. **Linda Rauscher**, resigning as BHS ISA Paraprofessional for the purpose of retirement effective January 1, 2022.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller  
No: None.  
Motion Carried: 5-0

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**CLASSIFIED**

- a. **Kariman Assad**, Forestlawn ELC SSP, 1.5 hrs./day, Step 1, 175 days plus contracted holidays (pro-rated), effective November 23, 2021.
- b. **Amy Forkins**, SSP Transportation Monitor, 2 hrs./day, Step 3, 180 plus contracted holidays (pro-rated), effective November 23, 2021.
- c. **Joshua Taylor**, BMS Custodian, 8 hrs./day, Step 1, 260 days plus contracted holidays (pro-rated), effective November 23, 2021.
- d. **Tiffany Williams**, SSP Transportation Monitor, 2 hrs./day, Step 4, 180 days plus contracted holidays (pro-rated), effective November 23, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**SUPPLEMENTAL**

- a. **Travis Baldwin**, BHS Head Baseball Coach, Class II, Step 0, effective November 23, 2021.
- b. **Kelsey Bilak**, BHS Freshman Class Advisor, Class VI, Step 0, effective November 23, 2021.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

**DECAF PROPOSALS**

NAME	TITLE	Percentage %
Julie Kinnear	BHS Nat'l Spanish Honor Society	2

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Jensen, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 5-0

Motion Carried: 5-0

**C. OTHER**

**21-201**

It is recommended that the Sheffield-Sheffield Lake Board of Education review the attached **BOARD POLICY MANUAL SOCIAL MEDIA CHANGES/ADDITIONS.** (First Reading) with no action to follow.

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### 10. STANDING COMMITTEE REPORT

1. Joint Vocational School – Sandy Jensen  
Mrs. Jensen attended a meeting last week.
2. Athletic Council – Lisa Miller  
Winter sports practices and scrimmages have begun.  
A bowling fundraiser will begin in January.  
CAB meeting was last week.
3. Legislative Liaison – Amy DeLuca  
SB 229 about remediation plans, online learning, and State Report Card input from Superintendents, etc. was passed by the House and sent back to the Senate with amendments.  
SB 116 provides incentive to businesses that provide career tech opportunities.
4. Endowment Fund – Pat Czech  
The new payroll deductions were reviewed.  
Pick 3 tickets were distributed.  
The tentative date for the Endowment dinner is April 2, 2022.
5. S.A.L.T. – Sheila Lopez  
A suicide awareness walk was held recently.  
The Fall parent/teacher conferences were held.  
The band is currently at Disneyland.
6. Finance Committee – Sheila Lopez  
The committee met on November 22<sup>nd</sup>. Mr. Barnhart will investigate OFCC rank and bond financing options if our turn comes up.

### 11. EXECUTIVE SESSION

**21-202** Mrs. Miller moved seconded by Mrs. DeLuca that the Sheffield-Sheffield Lake Board of Education adjourn to Executive Session for the reason(s) indicated below with no action to follow:

**TIME: 6:25 P.M.**

**\* Mrs. Jensen was excused from the remainder of the meeting due to a family obligation at 6:30 PM.**

To consider one or more, as applicable, of the check marked items with respect to a public employee or official:

- 1) \_\_\_\_\_ Appointment;
- 2)   X   Employment;
- 3) \_\_\_\_\_ Dismissal;
- 4) \_\_\_\_\_ Discipline;
- 5) \_\_\_\_\_ Promotion;
- 6) \_\_\_\_\_ Demotion;
- 7) \_\_\_\_\_ Compensation;

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- A. \_\_\_\_\_ Investigation of charges/complaints against a public employee, official, licensee, or regulated individual (unless public hearing requested)
- B. \_\_\_\_\_ To consider the purchase of property for public purposes, or for the sale of property at competitive bidding if premature disclosure of information would give an unfair competitive or bargaining advantage to a person whose personal, private interest is averse to the public interest.
- C. \_\_\_\_\_ Conferences with an attorney for the public body concerning disputes involving the public body that are subject of pending or imminent court action.
- D. \_\_\_\_\_ Preparing for, conducting, or reviewing negotiations or bargaining sessions with public employees concerning their compensation or other terms and conditions of their employment.
- E. \_\_\_\_\_ Matters required to be kept confidential by federal law or regulations or state statutes.
- F. \_\_\_\_\_ Details relative to security arrangements and emergency response protocols for a public body or a public office if disclosure of the matters discussed could reasonably be expected to jeopardize the security of the public body or public office.

Reconvene from executive session by consent at 7:39 P.M.

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 4-0

12. ADJOURNMENT


21-203 Mrs. Czech moved seconded by Mrs. Miller that the Sheffield-Sheffield Lake Board of Education adjourns.

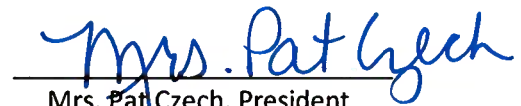
Time: 7:40 PM

Yes: Mrs. Czech, Mrs. DeLuca, Mrs. Lopez, Mrs. Miller

No: None.

Motion Carried: 4-0

  
Michael T. Barnhart, Treasurer

  
Mrs. Pat Czech, President

The next meeting will be on December 13, 2021, at Brookside Intermediate School at 5:30 PM .